

MIG Detailed Care Record Service Data Sharing Information

Purpose of this document

The purpose of this document is to provide HGL customers and potential customers an overview of the information required by HGL in order to enable data sharing between different Health Organisations.

Introduction

Prior to the technical activation of the MIG in any given locality, Healthcare Gateway Limited require evidence of the signed data provider sharing agreements. These sharing agreements will have been defined and agreed by the data providers e.g. GPs to determine which consuming organisations have access to which elements of the clinical record.

Information Required

As a minimum the following information is required by Healthcare Gateway before enabling data sharing between a provider (sharer) and consuming (viewing) organisation

- Details of the organisation sharing the data (name of organisation, data controller, NACS/ODS code, supplier reference code)
- What information is being shared? Please note: all practices must agree to share the same level of data with any one organisation
- Details of the Organisation who will be viewing the data (name of organisation, data controller, NACS/ODS code, supplier reference code)

The agreement must be signed by the data controller of the data from each sharing organisation e.g. the GP practice

Information Sharing Agreement

HGL have produced an example information sharing agreement that can be used to ensure the above items are covered sufficiently, please see appendix A of this document

It should be noted whilst this agreement cover the minimum information required by HGL to enable data sharing, HGL strongly recommend that customers liaise with their Information Governance Department and Caldecott Guardian to discuss the information governance requirements for projects involving the sharing of patient data

Information to be shared

The MIG Detailed Care Record (V1) Service caters for the real time retrieval and display of GP held patient record detailed information. The service provides fully embedded, integrated access to Primary Care patient records from trusted third party applications. Subject to appropriate enabled sharing agreements, data is presented as a common HTML read only view. Information is displayed in 10 views based on a fixed content model (see appendix) consisting of all or a subset of the following:

- Summary
- Problems
- Diagnosis
- Medications
- Risks and Warnings
- Procedures
- Investigations
- Examinations (BPs only)
- Events (Encounters, Referrals and Admissions)
- Demographic

Appendix A – Example Information Sharing Agreement

| | |
|-----------------------|---|
| Agreement name | Information Sharing Agreement between GP Practice and [Organisation Name] |
|-----------------------|---|

Purpose of the Sharing Agreement

The purpose of this Information Sharing Agreement (ISA) is to provide integration of the GP Detailed Care Record (DCR) service from practices in [Healthcare Community Name] to the [Organisation Name]

Healthcare Gateway will provide the MIG technology and hosting infrastructure to support the interoperability between provider (sharing) organisations and consumer (viewing) organisations

We [practice name] agree to share the following patient information via MIG.

| |
|--|
| MIG Detailed Care Record |
| Patient Demographics |
| Summary, including Current Problems, Current Medication, Allergies, and Recent Tests |
| Problem view |
| Diagnosis View |
| Medication including Current, Past and Issues |
| Risks and Warnings |
| Procedures |
| Investigations |
| Examination (Blood Pressure Only) |
| Events consisting of Encounters, Admissions and Referrals |

Provider (Sharing) Organisation

| | |
|--|--|
| Practice/organisation name | |
| Address | |
| NACS/ODS code | |
| Supplier Reference Number | |
| Name and role | |
| Signed (on behalf of the practice/organisation) | |
| Date | |

Consumer (Viewing) Organisation

| | |
|--|--|
| Organisation | |
| Address | |
| NACS/ODS code | |
| Name and role | |
| Signed (on behalf of the organisation) | |
| Date | |

Please note: for further information on the data items included in the above views please refer to HGQM009 - Healthcare Gateway MIG Content Model Read Code Mappings to Record Elements and EXT584- TPP Implementation of the content model

1. Record Sharing

The GP Practice is the data guardian and controls access to the records therefore no data is shared via the MIG unless the practice has agreed to do so via the data sharing agreement. This details the data to be shared. Each organisation must agree to the sharing agreement before the data can be shared or viewed.

Note: All sharing organisations must agree to share the same level of data with an individual organisation.

No data is 'sent' anywhere with data sharing via MIG, it remains within the organisation and the 'sharing' only enables others to view the data. Data cannot be changed or amended in any way by the viewing organisation.

2. Purpose of Agreement

This agreement has been developed to document the flow of information between the named organisations to enable monitoring of patients being cared for and to provide accurate data for patient service delivery. Through this agreement all parties agree to ensure that staff are made **aware of their responsibilities and comply with the law and demonstrate compliance with the Data Protection Act 1998 and the Department of Health Code of Confidentiality.**

3. Scope of Agreement

The agreement covers the flow of information between the named organisations as to assist service delivery. This agreement is limited to information shared between the parties that are defined in this agreement and does not include any information sharing outside of the scope of this agreement

4. Approval

This agreement can only be signed by the organisation's Caldecott Guardian or an appropriate senior officer, nominated by an organisations' Caldecott Guardian/Information Governance Lead.

5. Monitoring of Agreement

Each organisation signed up to this agreement is responsible for ensuring full compliance of all staff within their organisation to the terms and conditions of this agreement. Any identified areas of non-compliance must be forwarded to the Nominated Senior Professional for resolution.

Note: Once the information has been extracted by the consuming system HGL shall not be held liable for the Data Recipient's use and governance of such information.

6. Access to Patient Information

Clinical and personal details will only be available to any person who is involved with the care of the individual on a need-to-know basis. Professionals must be able to justify fully the reasons for their obtaining any particular detail about an individual. Before anyone can view the shared record there must be a legitimate relationship with the patient and permission from the patient to view the shared record or stated that there was an emergency override.

Associated documentation

HGQM009 Healthcare Gateway MIG Content Model Read Code Mappings to Record Elements

EXT584 TPP Implementation of the MIG DCRV1 Content Model

HGIF003 MIG Detailed Care Record (V1) Data Sharing and Security

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